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SEP 12 1955

MEMORANDUM FOR : Chairman, Clandestine Services
Career Service Panel

SUBJECT : Inspector General's Survey of EE Division

REFERENCE : Memorandum for DCI from IG,
dated 20 May 1955, Subject: Survey
of EE Division, DD/P.

1. As the result of a Survey of EE Division by the
Inspector General (reference) certain recommendations relating
to career management matters were made as follows:

"That EE Division develop adequate manpower requirements
and prepare career programs for its personnel as follows:

"a. The Division's training and individual personnel
officers should be combined into a Career Management Staff responsible
to the Chief of Administration.

"b. The Career Management Staff should cooperate
with the senior staffs' Career Service Panels to identify EE Division's
manpower requirements and produce a roster of personnel who have
qualified by training and experience to perform specific functions or
skills, and should devote a major part of its time to interviewing and
recording the career interests of all Headquarters staff personnel.

"c. As individual career programs are completed,
they should be submitted for review to the Division Chief, who should
recommend them to the appropriate senior staff Career Service Panel
for consideration; this service should be extended as soon as possible
to personnel in the Field Missions."

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2. While EE Division has had this problem under study for some time, it would appear that these are more properly matters for consideration by the Clandestine Services Career Service Panel in view of their application to other components of the Clandestine Services. Accordingly, it is requested that the Panel undertake a brief study of the extent to which the IG's recommendations conflict with or are in accord with the Career Management system now in effect, together with appropriate recommendations. This study should be forwarded to the DD/P within thirty (30) days of receipt of this memorandum.

3. There is attached as Tab A, for your information, an extract of the Section of the IG's Survey dealing with Career Management.

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Chief of Operations, DD/P

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